Educational Support Unit Review (ESUR) director works with vice presidents to determine unit review schedule.

Line VP and unit director continue to follow through with recommendations.

Unit leaders create plan and present it to line VP. VP and unit leadership negotiate future actions, resource commitment, and future evaluations.

ESUR director delivers internal report to unit and discusses issues relevant to review process.

Internal report also given to leader’s direct supervisor.

Bound copy of the unit self-study, external report, and internal report is presented to line VP by the internal review team.

Final changes made by internal team lead, in consultation with ESUR director.

Internal report sent to unit leader for check of factual accuracy.

Internal team modifies report/submits it to ESUR.

Internal report is discussed at ESUR committee mtg.

ESUR director secures external reviewer, on-site dates, & internal team.

Unit engages in process of strategic self-study, leading to the production of a self-study report.

One month prior to on-site visit, unit leader submits the self-study report, which is forwarded to review team.

One month prior to visit, the ESUR director and assistant meet with unit’s leader to identify potential interviewees.

Review team conducts a two-day on-site visit, interviewing unit leadership, employees, and customers.

External reviewer submits written report within 2 weeks of visit.

Internal report sent to unit leader for check of factual accuracy.

Internal team modifies report/submits it to ESUR.

Internal report is discussed at ESUR committee mtg.

Drawing from the unit self-study and external report, internal team writes their report.